



# GUIDELINES FOR THE FAOBMB AWARD FOR RESEARCH EXCELLENCE 2017

(As of 10 January, 2017)

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## 1 GENERAL ASPECTS

The FAOBMB Award for Research Excellence is awarded annually to a distinguished biochemist or molecular biologist, based on work carried out predominantly within the FAOBMB region. The work should reflect excellence of scientific contributions to the field and sustained research productivity. Nominees must be members of one of the FAOBMB constituent Societies or Groups with at least two years of continuous membership immediately prior to the nomination. The Award Winner will receive a plaque or trophy and citation from the FAOBMB President and present his or her work as the FAOBMB Lecture in a plenary session at the Annual FAOBMB Meeting (Congress or Conference). Names of previous Award Winners are published on the FAOBMB webpage at [www.faobmb.com](http://www.faobmb.com). The award winner will receive complimentary registration for the Annual FAOBMB Meeting as well as receiving an honorarium and a travel/accommodation allowance provided by FAOBMB and sponsoring organization.

## 2 CALL FOR NOMINATIONS

The Secretary General shall call for nominations for the Award by email to Constituent Member Societies and Groups, and shall advertise the award on the FAOBMB website. Nominations will be accepted by the Secretary General at any time but nominations will be considered only once per year, after the published closing date. Nominees become ineligible if they do not meet the conditions of the Award, have previously received the Award, allow their membership to lapse. The Secretary General shall advise each successful nominee (and their proposers or supporters) of his or her success, also notifying them of the requirements of the Award. Where relevant, the Secretary General shall advise sponsors of the names of the successful candidate for their sponsored award and include with such notification a short description of the work for which the Award was given. Unless otherwise advised by the nominee, nominations will be considered in three consecutive years. Nominees (or their proposers) are encouraged to update the list of publications during each of the 2 years following their initial nomination.

## 3 FAOBMB AWARD COMMITTEE

The Award Winner will be selected by the FAOBMB Award Committee of Council which comprises the President (who will act as Chair), the Past President or President Elect, the Chair of the Organizing Committee of the Constituent member Society or Group hosting the FAOBMB Congress or Conference that year (or their nominee from that Organizing Committee), and the Chairs of the Organizing Committee of the Constituent member Societies or Groups

hosting the FAOBMB Congress/Conferences the previous two years (or their nominees from those respective Organizing Committees). The chairs of organizing committees will each serve for three years in a staggered mode. An Award Committee member is not eligible to be a nominee for the Award.

#### **4 DETAILS OF NOMINATIONS**

Nominations, on the official nomination form available on the FAOBMB web page, must include the full name and address of the nominee, a citation of not more than 2 pages, the names and addresses of two proposers each of whom has been a member of an FAOBMB Constituent Member Society or Group for at least the previous 2 years, plus other information as set out on the form. A complete list of publications is required to be attached to the nomination form. New nominations will be acknowledged and the proposers advised of the Annual Conference at which the Award will be presented and the lecture delivered by the successful nominee. Both proposers must advise the FAOBMB Secretary General by email of their support by the closing date for nominations. Should a proposer wish to include a confidential reference concerning the nominee, this should be sent separately to the Secretary General who will include this in the nomination documents provided to the Award Committee.

#### **5 CLOSING DATE**

The closing date for nominations shall be at least 6 months before the relevant Congress or Conference. The award winner will be notified by email of the decision of the Committee at least three months before the Congress or Conference. The FAOBMB reserves the right to withhold the Award for Research Excellence if the announced winner is not able to accept the award in person at the annual Conference or Congress. A new winner may be selected from the nomination list by the Award Committee.

**Notes:**

*The closing date for nominations is 1 May, 2017*

*In 2017, The award winner will receive complimentary registration for the 26th FAOBMB Conference (to take place in Kobe, Japan, during 6-9 December, 2017), as well as receiving an award, an honorarium of USD 3,000, and travel/accommodation allowance of up to USD 2,000 provided by FAOBMB and sponsoring organization.*

*The travel allowance payable by FAOBMB will cover air fare costs for the economy class return trip from the home country to the location of the Congress or Conference.*

*Should the itinerary used by the Award winner not be directly from the home country to the location of the Congress or Conference, FAOBMB will cover air fare costs no more than the equivalent of the economy class return trip from the home country to the location of the Congress or Conference.*

*Accommodation costs will be reimbursed for expenses reasonably incurred, up to the full duration of the Congress or Conference.*

*FAOBMB will not normally provide funds for internal travel and accommodation in the home country nor for visa expenses to enable travel to the Congress or Conference at which the Award will be presented and the award lecture delivered.*

*Documentation for the expenses claimable for reimbursement under the travel/accommodation allowance must be forwarded to the FAOBMB Treasurer together with a Claim Form supplied after notification of the Award by the Secretary General. The Claim Form with documentation may be submitted to the Treasurer at a suitable time either before or after the Congress or Conference.*